

**NOTE: The legal content of these materials was accurate as of November 2008.
However, caution should be taken when using these materials since they may become
outdated as laws or policies change.**

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November 18 – 20, 2008
Renaissance Hotel Harbourside
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The Provincial Training Conference for Legal Advocates, 2008 is sponsored by The Law Foundation of B.C. and the Legal Services Society.

TAB 1: Child Protection

Day 1:

- *Child Protection Strategies for Change*; Sarah Khan (BCPIAC), Lobat Sadreshemi (Pivot), Zara Suleman (LEAF)

MATERIALS

- [Convention on the Rights of the Child](#)

Day 2:

- *Collaborative Approaches to Child Protection*; Margaret Koch (MCFD), Kathy Berggren-Clive (MCFD)

MATERIALS

- [“Presumption in Favour of COLLABORATIVE PLANNING AND DECISION MAKING”](#), MCFD, January 2008
- [Family Group Conferencing for Youth](#), MCFD (http://www.mcf.gov.bc.ca/child_protection/pdf/FamilyGroupConferencingForYouth_factsheet.pdf)
- [Family Group Conferencing for Children](#), MCFD (http://www.mcf.gov.bc.ca/child_protection/pdf/FamilyGroupConferencingForChildren_factsheet.pdf)
- [Family Group Conferencing for Professionals](#), MCFD (http://www.mcf.gov.bc.ca/child_protection/pdf/FamilyGroupConferencingForProfessionals_factsheet.pdf)
- [Family Group Conferencing for Parents](#), MCFD (http://www.mcf.gov.bc.ca/child_protection/pdf/FamilyGroupConferencingForParents_factsheet.pdf)
- [Options for parents and families: Collaborative Planning and Decision-Making in Child Welfare](#), MCFD (http://www.mcf.gov.bc.ca/child_protection/pdf/OptionsForParentsAndFamilies_factsheet.pdf)

- [“Seen but Not Heard? Children and Young People’s Participation in Family Group Decision Making: Concepts and Practice Issues”](#), Paul Nixon, American Humane
 - [“The Role of Advocacy in the Meaningful Participation of Children and Youth in Decision-Making Processes”](#), Kathy Berggren-Clive, 2008
 - [“Giving Voice: Meaningful Participation of Children and Youth”](#), Kathy Berggren-Clive, May 2008
 - [“Participation in Practice: Making it Meaningful, Effective and Sustainable”](#), Ruth Sinclair, Children & Society Volume 18 (2004).
- *Child Protection Issues for Aboriginal Clients (Delegated Agencies and Band Models)*; Shelly Johnson (Thompson Rivers University)

MATERIALS

- [Understanding Delegated Agencies and Band Models](#)
- [The Delegation Process in British Columbia](#)
- [Pronunciation Guide to First Nations in British Columbia](#)
- [MCFD Aboriginal Children in Care](#), July 2008 Report
- [CFCS Information List](#)

Day 3:

- *Joined Family Relation Act and Child Protection Cases*; Carol Rosset (LSS)

MATERIALS

- [“Joined FRA and Child Protection Cases”](#), Carol Rosset, LSS, November 2008
- *Best Practices in Child Protection Advocacy*; Gordon Teichroeb (LSS)

MATERIALS

- None

TAB 2: Debt

Day 2:

- *Overview of Debt (Basic)*; Alison Ward (LSS), Manjeet Chana (LSS)

MATERIALS

- [“Debt and Credit Issues”](#), Manjeet Chana, LSS, November 2008
 - [“Have you been accused of shoplifting?”](#), LSS, August 2005
 - [Sample shoplifter letter from lawyer](#)
 - [“Payday Loans”](#), Jess Hadley, Alison Ward, October 2007
 - [ICBC Fact Sheet – Motor Vehicle Indebtedness](#)
 - [Sample Letter to ICBC](#)
 - [Sample Letters to Collection Agency](#)
 - [Sample Letter Responding to Ontario Debt Threats](#)
 - [“Benefits protected by statute from attachment and set-off”](#), Alison Ward, October 21, 2008
 - [“Sponsorship Debt \(i.e. Default on Sponsorship Undertakings\)”](#), Alison Ward, November 2007, updated November 2008.
 - [“Student Loans”](#), Jess Hadley, Alison Ward, November 2008.
 - [“Resources for Dealing with Debt Collection”](#), Alison Ward, November 2008
 - [“The Business Practices Consumer Protection Act”](#), Alison Ward, November 2008
 - [BPCPA Sections 113 to 124](#)
 - [BPCPA Information Bulletin](#)
- *Advanced Debt Issues*; Alison Ward (LSS), Manjeet Chana (LSS)

MATERIALS – See *Overview of Debt*

TAB 3: Disability

Day 1:

- *Persons With Disability (PWD) Benefits (Intermediate-Advanced)*; Robin Loxton (BCCPD), Soraya Van Buskirk (NAGS)

MATERIALS

- [“Levels of Income Assistance”](#)
 - [“Persons with disabilities”](#)
 - [“PWD Information”](#)
 - [“Fees for Medical Practitioners”](#)
 - [“Disability Self Report”](#)
 - [“Disability Self Assessment”](#)
 - [Health Reconsideration Branch Checklist](#)
 - [Sample PWD Reconsideration Letter](#)
- *Canadian Pension Plan Disability Benefits (Intermediate- Advanced)*; Peter Beaudin (BCCPD), Elizabeth Davis (BCCPD)

MATERIALS

- [“Canada Pension Plan Disability Benefits”](#), BCCPD

TAB 4: Family

Day 1:

- *Supervised Access Under the Family Relations Act (Advanced)*; Carol Rosset (LSS)

MATERIALS

- [Supervised Access Materials from Family Relations Act, Divorce Act, and Supreme Court Rules](#)
- [Supervised Access Services](#)
- *Supreme Court Forms in Family Cases: How to Best Help Your Client*; JP Boyd (Aaron, Gordon & Daykin)

MATERIALS

- [“Supreme Court Forms in Family Cases”](#), JP Boyd. (These materials were first written for a course for the Continuing Legal Education Society of British Columbia entitled *Family Law Boot Camp* held in Vancouver, BC on 27 and 28 October 2005. Reprinted with permission.)
- *Debt Under the Family Maintenance Enforcement Program (FMEP): Strategies for Resolving Problems*; Kathryn Ferriss (LSS), Alison Ward (LSS)

MATERIALS

- [“Family Maintenance Enforcement Proceedings for Poverty Law Advocates”](#), Kathryn Ferriss, LSS, November 2008

Day 2:

- *Advanced Discussion of Family Chambers Applications*; Rhona Lichtenwald (Lawyer)

MATERIALS

- [“Advanced Discussion of Family Chambers Applications”](#), Rhona Lichtenwald, The Law Society of BC, November 2008
- *Everything You Ever Wanted to Know About Family Law But Were Afraid to Ask*; JP Boyd (Aaron, Gordon & Daykin)

MATERIALS

[“Everything you always wanted to know about family law”](#)*, John-Paul Boyd, Aaron Gordon & Daykin

TAB 5: General

Day 1:

- *Legal Services Society Coverage and Intake: Discussion and Feedback*; Wendy Kupchuk (LSS), Loraine Lundquist (LSS)

MATERIALS

- [LSS Coverage Summary](#)
- [“What can I expect if my lawyer is given an Emergency Services referral?”](#)
- [“What can I expect if my lawyer is given a Dispute Resolution Services referral?”](#)
- [“What can I expect if my lawyer is given an Extended Services referral?”](#)
- [Presentation to Advocates](#)
- [Authorization to Disclose Information](#)
- [Sample Intake Pre-Application](#)
- *Principles of Contract (Basic)*; Joost Blom, Q.C. (UBC Faculty of Law)

MATERIALS

- None
- [Networking Lunch Handouts](#)

MATERIALS

- Clicklaw: A new tool for advocates, coming in 2009
- Advancing the Rights of Poor Women
- Social Justice Community Scholar Visitorship

Day 3:

- *A Human Rights Primer: Identifying and acting on a human rights issue*; Frances Kelly (CLAS), Susan O’Donnell (BCHRC)

MATERIALS

- [“Human Rights Law: An Overview”](#)
- [“Human Rights Policy: Preventing Discrimination in the Workplace”](#)
- [“Human Rights Policy: A Checklist for Developing Workplace Policy”](#)
- [“Harassment and Human Rights Law: A Definition”](#)
- [“Human Rights Clinic: Client Service and Representations”](#)
- Frequently Asked Question and Answers from the BC Human Rights Coalition:
 - [What is Accommodation in Employment?](#)
 - [What is harassment?](#)
 - [Pre-employment practices](#)
 - [How is sexual harassment defined?](#)
- [On-line Human Rights Resources](#)
- [Human Rights Code and Administrative Tribunal Act excerpts](#)
- “Can Human Rights help my clients get equal access to government benefits such as welfare and education?”, Frances Kelly
- *Overview of Employment Issues: Wrongful Dismissal, Non-Culpable Absenteeism, Employment Standards Branch and Disability Insurance; Judith Doulis (Lawyer)*

MATERIALS

- Ministry of Labour and Citizen’s Services [Employment Standards Act Self-Help Kit](#)
- BC Human Rights [Tribunal Guides](#) and [Information Sheets](#)
(http://www.bchrt.gov.bc.ca/guides_and_information_sheets/default.htm)
- *Tips and Tricks When Enforcing an Order in Small Claims Court; Brian Higgins (CLAS)*

MATERIALS

- Any materials will be distributed during session
- *Working With a Lawyer on Judicial Review: Housing and Welfare; Jess Hadley (CLAS)*

MATERIALS

- [“Working Effectively with a Lawyer on Judicial Reviews”](#)

TAB 6: Housing

Day 1:

- *Housing: An Overview of the Residential Tenancy Act*; Russ Godfrey (LSS), Daryn Matiniuk (RTB)

MATERIALS

- Landlord and Tenant Fact Sheet: [What everyone needs to know](#)
- Landlord and Tenant Fact Sheet: [Checklist for Landlords and Tenants](#)
- [Residential Tenancy Policy Guideline: Landlord & Tenant](#) – Responsibility for Residential Premises
- *Challenging Housing Issues: Foreclosures, Evictions, Mold and Bedbugs, Manufactured Homes*; Daryn Matiniuk (RTB)

MATERIALS

- [Administrative Penalties Important Information](#)

Day 2:

- *How to do Residential Tenancy Hearings*; Jess Hadley (CLAS), Tish Lakes (OARS), Daryn Martiniuk (RTB)

MATERIALS

- Landlord and Tenant Fact Sheet: [Preparing for Dispute Resolution](#)
- Landlord and Tenant Fact Sheet: [Resolving a Dispute on Your Own](#)
- Landlord and Tenant Fact Sheet: [The Dispute Resolution Process](#)
- [Residential Tenancy Policy Guideline: Agents](#)
- *Housing Issues Outside the RTA: Licenses, Subsidized Housing, Housing Charges, Strata Issues*; Martha Lewis (TRAC), Tish Lakes (OARS), David Eddy (BCNPHA)

MATERIALS

- See also *Discussion on Housing Issues*, below. Any other materials will be distributed during session

Day 3:

- *Discussion on Housing Issues: Different Strategies for Change*; David Eby (Pivot), Martha Lewis (TRAC), Sadia Ramirez (MOSAIC)

MATERIALS

- [Residential Tenancy Materials](#), Martha Lewis, TRAC

TAB 7: Immigration

Day 1:

- *Immigration 101: Overview of Immigration Issues*; Shane Molyneux (Lawyer)

MATERIALS

- [“Legal Issues for Newcomers”](#)

Day 2:

- *Temporary Foreign Workers: Identifying Legal Issues, Helpful Resources and Making Referrals*; Deanna Okun-Nachoff (WCDWCA), Gurpreet Pabla (PICS), Miriam Jurigova (MOSAIC)

MATERIALS

- [Agenda: Issues Affecting Migrant Workers](#)
- [Fact Sheet: Unpaid Wages for Non-Status Workers](#) – Addressing Legal Issues, MOSAIC
- [Sample Work Permits](#)
- [Q & A: Taxation for Foreign Workers](#)
- Volunteer Tax Preparation Clinics
 - [British Columbia](#)
 - [Vancouver](#)
 - [Surrey](#)
- [Free Income Tax Clinics](#)
- [Health Services](#)
- Presentation – [Issues Affecting Migrant Workers](#), Miriam Jurigova

Day 3:

- *Discussion: Consultation on Women Without Status*; Andrea Vollans (YWCA), Miriam Jurigova (Mosaic), Sheryl Burns

MATERIALS

- [“A Guide to Humanitarian and Compassionate Applications”](#), November 2008
- “Immigration Law Issues Within Family Law”, MOSAIC, October 2008
 - [Presentation](#)
 - [Handouts](#)

TAB 8: Seniors

Day 1:

- *Representation Agreements and other tools: Planning in the Event of Incapacity*; Susanne Gray (NIDUS), Laura Johnson (NIDUS)

MATERIALS

- [“Make and Register a Representation Agreement”](#), NIDUS, October 2008
- [“Ready – Set – Plan!”](#), NIDUS, October 2008

Day 2:

- *Seniors Issues: A Practical Guide to the Law of Substitute Decision Making, Elder Abuse Issues, Resources and Services*; David Morrison (BCCEAS), Joan Braun (BCCEAS)

MATERIALS

- None

TAB 9: Skills

Day 1:

- *Helping Clients with Cognitive Impairment*; Kristi Yuris (The Kettle), Anna Cooper (Health Nurse)

MATERIALS

- [Behaviors that challenge us](#)

Day 2:

- *Best Practices When Assisting Aboriginal Clients*; Annette Maurice (Métis Elder)

MATERIALS

- [“Tips and Tools When Working with Aboriginal People as Clients”](#)
- [“Creating Awareness of Best Practices When Serving Your Aboriginal Client”](#), Annette Maurice, Métis Elder, November 2008

- *Professional Responsibility for Advocates*; Mike Seaborn (The Law Foundation)

MATERIALS

- [“Myth vs. Fact: Conflict of Interest”](#), Manjeet Chana, LSS, November 2007
- [Ownership of File Contents](#)
- [CFCSA & D.M.W. and others, Oral Reasons for Judgment](#)

Day 3:

- *Negotiation Skills for Advocates*; Rhona Lichtenwald (The Law Society of BC)

MATERIALS

- [“Negotiation Skills”](#), Rhona Lichtenwald, The Law Society of BC, November 2008

TAB 10: Welfare

Day 1:

- *Networking with the Ministry of Housing and Social Development/Advocates' Consultation*; Judy D'Gal (MHSD), Tish Lakes (OARS)

MATERIALS

- None

Day 2:

- [Welfare Law Overview for Family Law and Child Protection Advocates](#); Janet Berry (First United Church)

MATERIALS

- None

- *Advanced Welfare Issues*; Ros Salvador (BCPIAC), Kendra Milne (CLAS), Robin Loxton (BCCPD)

MATERIALS

- [BCPIAC Information Sheet](#)
- [Criminal Convictions for Welfare Fraud](#)

- *Welfare Overpayments: Helping Clients Being Investigated*; Sarah Kahn (BCPIAC)

MATERIALS

- ["Tips for Advocates dealing with alleged overpayments to the BC Ministry of Housing and Social Development"](#), BC Public Interest Advocacy Centre, November 2008
- [Recoveries](#)

- *Welfare: Update on the Consultation with Ministry of Housing and Social Development*; Alison Ward (LSS), Soraya Van Buskirk (NAGS), Jenipher Wasike (REACH), Tish Lakes (OARS)

MATERIALS

- None